Residential Solar Project Process

All solar projects are subject to our **Distributed Generation Policy**

Step 1 The CEL customer will need to complete, sign, and submit our **Utility Account Release Authorization Form.**

Step 2 CEL will collect the required information regarding your project. Contact Joseph Lynch at 598-8311 ext. 173, or use our **Solar Project Preliminary Review Form**.

Step 3 After all the required information has been provided, the CEL Engineering Department will conduct a Preliminary Review of your project.

Step 4 According to the findings of the Preliminary Review, CEL will send an Interconnection Application (IA) (proceed to Step 5), or written notification of project denial (end of process).

- Preliminary Review is typically completed within 30 days from receipt of the required information.
- Preliminary Review approval is ***not*** authorization to begin installation of project.
- Begin installation at Step 10.

Step 5 Complete the IA and submit with the Application Fee.

Step 6 CEL will communicate interconnection approval via e-mail, and report approximate costs associated with Facility Upgrades, Operations & Maintenance (O&M), and Witness Test.

- Interconnection approval is typically completed within 30 days from receipt of the IA & Fee.

Step 7 File a **permit** with the Wiring Inspector.

Step 8 Satisfy **Building** and **Fire Department** Requirements.

Step 9 Complete and submit the **CEL Service & Meter Location Form**.

Step 10 Begin installation of project after Interconnection Application has been reviewed and written interconnection approval has been issued.

Step 11 Apply electronically to the Massachusetts Municipal Light Plant (MLP) Solar Program

- Follow instructions and apply via this link: **MLP Solar Rebate Application**
  - ***IMPORTANT*** You must attach the interconnection approval from step 6 to your electronic MLP Solar Rebate Application
- You will receive a Grant Approval letter indicating grant funding has been reserved for your project
  - Please provide CEL with a copy of the Grant Approval letter when available.

Step 12 After installation is completed, schedule City Wiring Department Inspection and obtain project code compliance approval.

- Have inspector sign Certificate of Completion (COC) that was included with the Interconnection Application in step 4.

Step 13 Submit COC to CEL and schedule meter installation & witness test.

Step 14 CEL will issue written permission to operate (PTO) via e-mail after a successful witness test.

Step 15 Submit PTO to the MLP Solar Rebate Program

- Payment will be issued by the Massachusetts Municipal Wholesale Electric Company (MMWEC).
    - Please allow 90 days for your rebate to be processed and received

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